

PENNSYLVANIA, MARYLAND, VIRGINIA AND DELAWARE CHAPTER  
AMERICAN ACADEMY OF ORTHOTICS AND PROSTHETICS

January 22, 2018

Dear Exhibitor

We will be holding our Annual Spring Conference in Pittsburgh, PA Thursday May 10 to Saturday May 12, 2018.

**PLEASE NOTE:** The times for the exhibitors have changed this year. Setup of the exhibit hall will be Thursday afternoon you need to be set up before 6:00pm. The exhibitors cocktail party is Thursday evening this year from 6-8 pm. The hall will be open all day Friday and teardown will be after the last break Friday afternoon. The hall will close at 5:00pm Friday and will not be open Saturday. If you have questions about having items shipped to the hotel you will need to contact them.

Please note that exhibitors will have the opportunity to talk about their products for 3 minutes from 5:00pm to 6:00pm Thursday afternoon. Any questions please call.

There is a limit of 34 tables this year, available on a first come first serve basis. The exhibitor registration fee will be:

One Table    \$500.00

The fee includes:

- a. One table (6')
- b. Exhibitor Badges
- c. Exhibitor sponsored cocktail party Thursday evening.

You will be responsible for your own hotel reservations. Meeting will be held at the Double Tree by Hilton Hotel Pittsburgh-Meadow Lands. To guarantee the group rate of \$109.00 reservations must be made before April 8, 2018 by calling 724-222-6200 and ask for group code: **OPC**.

Please remember this is on a first come first serve basis with a limited number of tables. We would appreciate interested parties returning the information sheet and check (sorry we do not accept credit cards) by April 13, 2018. If we do not receive the correct information and payment by the due date the charge will be \$575.00 per table, if available.

If you have any questions please contact Joe Carter at Union Orthotics and Prosthetics. (814) 455-5383, fax: 814-454-8989, email: [bcornelius@unionoandp.com](mailto:bcornelius@unionoandp.com) Please reserve your table early and we look forward to seeing you in Pittsburgh.

Your Conventions Chairman,

Joseph H. Carter Jr. M.S., C.P.O., F.A.A.O.P.

Pennsylvania, Maryland, Virginia and Delaware Chapter  
American Academy of Orthotics and Prosthetics

Company

Name: \_\_\_\_\_

**Please use address that we can send correspondences to**

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

\_\_\_\_\_

Name to appear on badge(s) also address to send correspondences to regarding the meeting  
also please add phone number.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ We would like to reserve \_\_\_\_\_ table(s) at the cost of \$500.00 each

\_\_\_\_\_ Thank you be we will be unable to attend

Please make check payable to the PA Academy and return along with this information sheet (fully completed) to:

PA Academy  
C/O Union Orthotics and Prosthetics  
1910 West 26th Street  
Erie, PA 16508

Pnone: 814-455-5383 Beth  
Fax: 814-454-8989  
E-mail: bcornelius@unionoandp.com

Please return by April 13, 2018. Upon receiving registration and check, we will send further meeting information (as soon as available). Remember that this is on a first come first serve basis, with a limit of 34 tables.  
Look forward to seeing you in Pittsburgh!

Joseph H. Carter, Jr. M.S., C.P.O., F.A.A.O.P.

The meeting will be held at the Double Tree by Hilton Hotel Pittsburgh-Meadow Lands. This is located just off I-79, 30 minutes from the airport and downtown Pittsburgh near Washington, PA. It is also located next to the Meadows Racetrack and Casino and the Tangier Outlet Mall.

We look forward to seeing you there!